



MAYOR  
Geno Martini

CITY COUNCIL  
Julia Ratti, Ward I  
Ed Lawson, Ward II  
Ron Smith, Ward III  
Charlene Bybee, Ward IV  
Ron Schmitt, Ward V

CITY ATTORNEY  
Chet Adams

CITY MANAGER  
Steve Driscoll

## REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Monday, July 11, 2016

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

**1. Call to Order** (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:00 p.m.

**2. Roll Call** (Time: 2:00 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Charlene Bybee, Ron Schmitt, City Manager Steve Driscoll, City Attorney Chet Adams and Acting City Clerk Donna DiCarlo, PRESENT.

ABSENT: None

**3. Opening Ceremonies**

**3.1 Invocation Speaker** (Time: 2:01 p.m.)

The invocation was provided by President Rajan Zed, Universal Society of Hinduism.

**3.2 Pledge of Allegiance** (Time: 2:03 p.m.)

The Pledge of Allegiance was led by Council Member Bybee.

Mayor Martini spoke of the sad, shocking, tragic shooting of police officers in Dallas and asked for a moment of silence. Council Member Bybee brought blue ribbons in honor of the Dallas police force and the officers that were lost and their families, also honoring local police and law enforcement around the country.

**4. Public Comment** (Time: 2:05 p.m.)

An anonymous speaker, a survivor of domestic violence, would not like to use her name for fear of retaliation, spoke of NRS 199, crimes of public justice. She will contact City Manager Driscoll to further discuss her concerns.

Frank Istrice spoke regarding the community issue of the use of illegal fireworks in the city during the fourth of July. Mayor Martini requested City Manager Driscoll further discuss the issue with Mr. Istrice. Council Member Ratti said she would like to support Mr. Istrice's concern; she heard fireworks into the early morning hours and has had several phone calls from concerned citizens.

**5. Agenda (Time: 2:11 p.m.)**

**5.1 Approval of the Agenda (FOR POSSIBLE ACTION)**

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Schmitt, seconded by Council Member Bybee, to approve the agenda as submitted. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**6. Minutes (Time: 2:12 p.m.)**

**6.1 Consideration and possible approval of the minutes of the regular Sparks City Council meeting of June 27, 2016 and the special Sparks City Council meeting of June 22, 2016. (FOR POSSIBLE ACTION)**

A motion was made by Council Member Smith, seconded by Council Member Bybee, to approve the minutes of the regular Sparks City Council meeting of June 27, 2016 and the special Sparks City Council meeting of June 22, 2016. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**7. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:12 p.m.)**

**7.1 Presentation: 2015 Golden Eagle Regional Park Annual Report (Time: 2:12 p.m.)**

Recreation Supervisor Tony Pehle presented information and highlights from the 2015 annual report. Tournaments and local play are held at Golden Eagle Regional Park (GERP) January through November and GERP received some national coverage this past year. The park generates a positive economic impact. Discussion included evaluation of the addition of phases two and three; and presentation of the report to the RSCVA Board and other business leaders.

**8. Consent Items (FOR POSSIBLE ACTION) (Time: 2:28 p.m.)**

A motion was made by Council Member Ratti, seconded by Council Member Smith, to approve consent items 8.1 through 8.7. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period June 9, 2016 through June 22, 2016. (FOR POSSIBLE ACTION)**

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

**8.2 Consideration and possible approval of an AMENDED Final Map for Kiley Ranch North Village 40 Subdivision (FOR POSSIBLE ACTION)**

An agenda item from Community Services Director John Martini recommending Council approve the amended final map as submitted. The Kiley Ranch North Village 40 Subdivision Final Map was approved by the Sparks City Council on September 11, 2006. The original owner of the Final Subdivision Map was GMAC Modely Home Finance, LLC, and never initiated development of the subdivision. The subdivision is currently owned by Kiley by Desert Wind, LP who have requested an amendment to the final subdivision map. The amended final map and

civil improvement drawings have been reviewed by the Community Services Department and have been found to be acceptable. There is no impact to the general fund.

**8.3 Consideration and possible approval of a reimbursement to the City of Reno for Sparks' share of a contract with Spanish Springs Construction, Inc. for the Truckee Meadows Water Reclamation Facility (TMWRF) Septage Receiving Road Project. (FOR POSSIBLE ACTION)**

An agenda item from TMWRF Plant Manager Michael Drinkwater recommending Council approve Sparks' share of the contract in the amount of up to \$90,484.88. The new septage receiving facility at TMWRF was constructed in 2015 and is currently operational. This new facility was constructed outside the main treatment plant in order to move the truck traffic to a safer location. Access to the new location is currently via an improved gravel road. The City of Sparks' development code requires that the road be paved. Paving the road will reduce the amount of maintenance required to maintain a safe, passable road. The road paving project is part of the approved TMWRF Capital Improvement Program. The cities of Reno and Sparks hired Summit Engineering to design the new roadway in January, 2016. There is no impact to the general fund.

**8.4 Consideration and possible renewal of Interlocal Agreement (AC-5264) between the Washoe County Sheriff's Office and Sparks Police Department on Extradition Services. (FOR POSSIBLE ACTION)**

An agenda item from Police Chief Brian Allen recommending approval of the interlocal agreement to replace the previous agreement which expired in June 2016. The Washoe County Sheriff's Office performs all extraditions for and with the Sparks Police Department. The Washoe County Sheriff's Office provides this service and appropriately bills the Sparks Police Department for the services on a quarterly basis. This process began in 2003 with an interlocal agreement between both agencies and their respective government entities. To date, this agreement has been beneficial to the City of Sparks and the Police Department specifically, as this is a cost effective method for extraditing subjects with Sparks Police Department warrants. \$30,000 is budgeted in the general fund.

**8.5 Consideration and possible approval of the 2016 Cooperative Agreement (AC-5265) and the 2016 Annual Operating Plan (AC-5266) between the City of Sparks and Storey County Fire Department. (FOR POSSIBLE ACTION)**

An agenda item from Fire Division Chief Jim Reid recommending Council approve the proposed 2016 Cooperative Agreement and the 2016 Annual Operating Plan. The current Cooperative Agreement and Annual Operating Plan between the Sparks Fire Department and Storey County Fire Department is expiring. This new agreement will be effective upon approval by the Sparks City Council and Storey County. The annual operating plan is an addendum to the agreement and details updated pay scales, contact information, and communication information. This annual operating plan is renewed each year. There is no impact to the general fund.

**8.6 Consideration and possible approval of a contract (AC-5267) with Official Payments Corporation for payment processing services in the Accela regional business license and permit platform. (FOR POSSIBLE ACTION)**

An agenda item from Customer Service Manager Jessica Easler recommending Council approve the contract. The platform allows customers the convenience of processing their business license and permit needs on-line. The payment processor will allow customers to pay on-line for their services with credit cards and e-checks. The regional project team from the cities of Sparks and Reno, Washoe County and Washoe County Health District met with three vendors to demonstrate their payment processing software. The Statement of Work for the implementation of the Accela Program states the regional partners will standardize and select the same payment processor. It was determined that Official Payments Corporation, OPC, would best fit the needs for processing on-line payments in the Accela platform. OPC is able to fulfill Accela system requirements and provide the functionality to collect, disburse and report funds to meet the needs of the various agencies. Business License fees in the general fund are estimated to be \$4,974.38. Permit fees in the development services fund are estimated to be \$124,130.14. Payment processing fees are likely to increase as more customers utilize credit, debit, and e-check payments on-line.

**8.7 Consideration and possible approval to purchase plant mix in the amount of \$70,000 during FY16/17 from multiple vendors, based on market conditions. (FOR POSSIBLE ACTION)**

An agenda item from Public Works Manager Ron Korman recommending Council approve the purchase of plant mix (asphalt). When the need arises, the Maintenance Division will solicit written quotes for needed quantities from the local plants that have the capacity and available supply to deliver per the city's requirements. Individual purchase orders will then be generated to the lowest cost supplier. This process will meet the current city guidelines to seek multiple competitive quotes for individual purchases of less than \$50,000 (The current formal bid limit for commodities; and multiple purchases that will not exceed \$70,000 (cumulatively) for the balance of the fiscal year. Funds are budgeted in the road fund; there is no impact to the general fund.

**9. General Business**

**9.1 Presentation, discussion and possible approval of an Employment Agreement (AC-5268) for Chris L. Maples for the position of Fire Chief, effective September 16, 2016. (FOR POSSIBLE ACTION) (Time: 2:28 p.m.)**

An agenda item from City Manager Stephen Driscoll and Human Resources Manager Mindy Falk recommending Council approve the employment agreement. City Manager Driscoll recommended appointment of Division Chief Chris L. Maples to the position of Fire Chief, effective September 16, 2016 and the City Council ratified this decision at the June 27, 2016 meeting. This is a replacement for a retirement and funds are budgeted.

A motion was made by Council Member Smith, seconded by Council Member Bybee, to approve the Employment Agreement between the City of Sparks and Chris L. Maples for the position of Fire Chief, effective September 16, 2016. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.2 Consideration and possible acceptance of equipment allocated by the District Board of Health to provide Personal Protective Equipment to Law**

**Enforcement. The value of this equipment is \$17,176.84. (FOR POSSIBLE ACTION)** (Time: 2:30 p.m.)

An agenda item from Police Chief Brian Allen recommending Council accept a transfer of equipment to the Sparks Police Department to improve the safety of officers when responding to a highly infectious disease outbreak. The District Board of Health pursued two grants to equip first responders in our region with better equipment for response to a highly infectious disease outbreak (i.e. Ebola). The grant applications were approved, and the Sparks Police Department is scheduled to receive \$17,176.84 in Tychem coveralls, latex and nitrile gloves, N95 face masks, face shields, boot covers, chem tape and biohazard bags. There is no cost to the city, therefore, no impact to the general fund.

A motion was made by Council Member Schmitt, seconded by Council Member Ratti, to accept these grants for equipment in the amount of \$17,176.84. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.3 Consideration and possible approval to purchase two fire pumpers from Graham Fire Apparatus/Rosenbauer in the amount of \$1,165,482. (FOR POSSIBLE ACTION)** (Time: 2:31 p.m.)

An agenda item from Public Works Manager Ron Korman recommending Council approve the purchase of these fire trucks. These vehicles are intended to replace pumpers 31200 and 31210, the two pumpers in the fleet which have been most expensive to maintain and that have been out of service repeatedly while waiting on parts or repairs. However, staff requests authorization to determine which pumpers will be replaced at the time the new vehicles arrive, which is anticipated to be in June 2017. Discussion confirmed the city was buying the equipment and not leasing it, and the possibility of utilizing the 90% pre-pay option. Funds are budgeted in the motor vehicle fund; there is no impact to the general fund.

A motion was made by Council Member Ratti, seconded by Council Member Bybee, to approve this purchase of two fire pumpers from Graham Fire Apparatus/Rosenbauer in the amount of \$1,165,482 and give staff the discretion for payment strategy. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.4 Consideration and possible award of the 2017 Street Preventative Maintenance Contract (AC-5269), Bid No. 16/17-002, PWP # WA-2016-188 to Sierra Nevada Construction, in the amount of \$334,007 (FOR POSSIBLE ACTION)** (Time: 2:37 p.m.)

An agenda item from City Engineer Jon Ericson recommending Council award the contract. The preventative maintenance, slurry seal program is a yearly program that provides preventative maintenance treatments on candidate pavements included in the city's transportation maintenance plan. This program will be treating over 1.8 million square feet of roadway surface with a Rapid Setting Slurry Seal. Funds are budgeted in the road fund; there is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Bybee, to award the 2017 Street Preventative Maintenance contract to Sierra Nevada Construction for \$334,007. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.5 Consideration and possible approval of \$427,700 for contract labor to support Park Maintenance and Street Maintenance for Fiscal Year 2017. (FOR POSSIBLE ACTION) (Time: 2:38 p.m.)**

An agenda item from Public Works Manager Ron Korman recommending Council approve the expenditure for contract labor. FY17 will be the fourth full season that Public Works Maintenance will utilize contract workers from Manpower to support Parks Maintenance and Street Maintenance with the following task: trash pick-up, restroom cleaning, mowing, weed control, Community Service crew, crack sealing, street patching, fill pot holes and cleaning alleys. FY17 will also be the third year Public Works utilizes an inmate crew from the Washoe County Sheriff's Department to help with weed control and shrub maintenance six months of the year. Discussion included concerns with weeds in the medians and Mr. Korman said the weeds have been treated and this labor will assist with removal. The weed abatement product has some chemicals but a low toxicity; additional details on the product were provided to the City Manager. Sheriff inmate crews will but utilized as much as possible. Funds are budgeted in the general fund for FY17.

A motion was made by Council Member Schmitt, seconded by Council Member Bybee, to approve the use of contract labor in the amount of \$427,700 during Fiscal Year 2017. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.6 Presentation, discussion and possible approval to of a Memorandum of Understanding (MOU) (AC-5270) between the City of Sparks and Operating Engineers Local Union No. 3, Supervisors to add the title of Code Enforcement Supervisor (FOR POSSIBLE ACTION) (Time: 2:45 p.m.)**

An agenda item from Human Resources Manager Mindy Falk recommending Council approve the Memorandum of Understanding (MOU). The final FY17 budget approved by Council on May 23, 2016 included funding for the position of Code Enforcement Supervisor. This proposal recommends the corresponding change to the Operating Engineers Local Union 3 Supervisors contract, Appendix A to allow city staff to implement the budget as approved.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve the Memorandum of Understanding with Operating Engineers Local No. 3, Supervisors. Council Members Ratti, Lawson, Smith, Bybee, YES. Council Member Schmitt, NO. Motion carried 4-1.

**9.7 Presentation, discussion and possible approval of Amendment No. 2 to the Management Professional Resolution (R-3279) to make appropriate title additions and salary range additions/changes to Appendix A. (FOR POSSIBLE ACTION) (Time: 2:47 p.m.)**

An agenda item from Human Resources Manager Mindy Falk recommending Council approve the Amendment with the addition of the titles and salary ranges of Assistant Planner, Network/Infrastructure Administrator, Systems Development Administrator, Assistant City Clerk and Records Coordinator, and the salary range change to the existing title of IT Manager and Victim Advocate in the Management Professional Resolution, Appendix A. The final budget approved by the Council includes these new needs and reclassification changes. This

proposal recommends the corresponding changes to the Appendix A of the Management Professional Resolution to allow city staff to implement the budget as approved.

A motion was made by Council Member Bybee, seconded by Council Member Smith, to approve Amendment No. 2 to the Management Professional Resolution (R-3279). Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.8 Adopt the Business Impact Statement for the Regional License and Permit Platform with a finding of the proposed Regional Technology Fee does not impose a direct and significant economic burden on a business; nor does the proposed fee directly restrict the formation, operation, or expansion of a business; and set the public hearing for possible adoption of the proposed Regional Technology Fee for August 8, 2016. (FOR POSSIBLE ACTION)**  
(Time: 2:47 p.m.)

An agenda item from Customer Service Manager Jessica Easler recommending Council adopt the Business Impact Statement. The proposed regional technology fee is expected to raise \$34,420 annually for the General Revenue Fund. This projected revenue is based on the number of business licenses issued and renewed in FY15. The actual revenue collected may be more or less depending on the number of business license applications and renewals received.

Discussions included confirmation that a 0% fee is proposed on permits, \$4 on annual business license, and \$2 on quarterly business license. There are three components to the fee including the capital outlay, a subscription fee based on number of users, and future technology needs. Employee time savings will be utilized with other duties.

A motion was made by Council Member Bybee, seconded by Council Member Ratti, to adopt the Business Impact Statement for the Regional License and Permit Platform with a finding that the proposed Regional Technology Fee does not have a significant business impact. The public hearing for possible adoption of the proposed Regional Technology Fee should be set for August 8, 2016. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

**9.9 Review and possible acceptance by the City Council of advice and recommendations from the Sparks Tourism Facility and Revitalization Steering Committee (FOR POSSIBLE ACTION)** (Time: 2:53 p.m.)

An agenda item from Assistant Community Services Director Armando Ornelas recommending Council accept the advice and recommendations from the Sparks Tourism Facility and Revitalization Steering Committee as provided for in the committee's adopted Victorian Square Master Plan and Resolution No. 2. Acceptance of the 2016 Master Plan and Resolution No. 2 enables the city to proceed, through future action, with certain expenditures of Lodging Tax proceeds during fiscal year 2017.

The master plan includes a Victorian Square infrastructure project, public art program, Victorian Square plaza enhancements, and investment or incentives for retail or entertainment facilities. The resolution advises and provides recommendations to the City Council regarding the expenditure of Lodging Tax proceeds. There is no direct impact to the general fund.

Discussion regarding staff time to bid all jobs separately and the possibility of grouping projects, and prioritization of projects. Council thanked staff for the work to move this forward.

Public comment was received by 39 North representative Kim Ciesynski supporting the master plan and additional public art. Carlos Martinez spoke in support of public art and graffiti mitigation by adding large mural art to structures. Mayor Martini requested City Manager Driscoll connect the new Arts and Culture Advisory Commission with Mr. Martinez; Mr. Driscoll said once the committee members are selected they will guide the direction of public art.

A motion was made by Council Member Ratti, seconded by Council Member Smith, to accept the Sparks Tourism Facility and Revitalization Steering Committee's adopted Victorian Square Master Plan and Resolution No. 2. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

## **10. Public Hearing and Action Items Unrelated to Planning and Zoning**

### **10.1 Public Hearing, consideration and approval of Resolution No. 3298, a Resolution authorizing the Financial Services Department to establish an interfund loan to the Community Development Block Grant Entitlement Fund, and/or the Community Development Block Grant Fund, and/or the Sparks Grants & Donations Fund, from the General Fund as needed. (FOR POSSIBLE ACTION). (Time: 3:18 p.m.)**

An agenda item from Financial Services Director Jeff Cronk recommending Council approve Resolution No. 3298. The city's three grant funds are operated mainly on a reimbursement basis and as such may experience cash flow problems. NRS 354.6118 and NAC 354.290 have established that a public hearing is required for any interfund loans and that any fund with negative cash has been a party to such a loan. Since grant spending cannot always be predicted accurately, cash needs may not allow sufficient time to hold the required public hearing. This resolution will allow the Financial Services Director to manage the cash flow of reimbursement grant funds in a more efficient manner without violating NRS. Discussion confirmed this is simple cash flow management; typically a very small dollar amount. City Attorney Adams said he agrees with this process.

Public Hearing was opened; no comments were received.

A motion was made by Council Member Ratti, seconded by Council Member Bybee, to approve Resolution No. 3298 to authorize an interfund loan to the grant funds of the City of Sparks. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

### **10.2 Public Hearing, consideration and approval of Resolution No. 3299, a resolution authorizing the Financial Services Department to establish an interfund loan to the General Fund from the Motor Vehicle Maintenance Fund of the City of Sparks as necessary for General Fund cash flow purposes. (FOR POSSIBLE ACTION) (Time: 3:27 p.m.)**

An agenda item from Financial Services Director Jeff Cronk recommending Council approve Resolution No. 3299. The Financial Services Department is able to manage cash flow more efficiently and effectively in accordance with Nevada law with the ability to issue short term



interfund loans on an 'as needed' basis. The city pools the cash from all funds for investment purposes; however, NAC 354.290 states that if any single fund experiences negative cash, regardless of duration, the city would be deemed to have created an interfund loan in violation of NRS 354.6118. Specifically, NRS 354.6118 requires that a city wishing to make an interfund loan hold a public hearing to determine use and availability of funds and to establish a loan agreement. As payment outflows cannot always be predicted accurately, cash needs may not allow sufficient time to hold the required public hearing. This resolution will allow the Financial Services Director to manage the cash flow in a more efficient manner without potentially violating NRS 354.6118. Approval of this resolution will allow for interfund loan(s) from the Motor Vehicle Maintenance Fund to be made to the General Fund to the extent that the General Fund would suffer a 'negative' cash situation.

Public Hearing was opened; no comments were received.

A motion was made by Council Member Ratti, seconded by Council Member Smith, to approve Resolution No. 3299 and authorize an interfund loan to the general fund of the City of Sparks. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

## **11. Planning and Zoning Public Hearings and Action Items**

### **11.1 Public hearing, consideration of and possible action on a request for approval of an amendment to the Tentative Development Handbook for Kiley Ranch North, a Planned Development, to add a new area (38 acres), revise the development map, and other matters related thereto on a site approximately 875 acres in size in the NUD (New Urban District) zoning district generally located north of the Southern Division of Kiley Ranch, east of Pioneer Meadows Planned Development, south of Lazy 5 Regional Park and along Pyramid Highway, Sparks, NV. (PCN14038) (FOR POSSIBLE ACTION) (Time: 3:29 p.m.)**

Council Member Schmitt said he would abstain from voting on this item because of recent discussions and frustrations with the project.

An agenda item from Development Services Manager Karen Melby on behalf of KM2 Development Inc., recommending Council approve the amendment. The Planning Commission also recommends approval. Per the Development Agreement, Kiley Ranch North Planned Development is processed differently than other planned developments in that the tentative handbook covers the entire planned development and as phases are to be developed a final handbook is approved and recorded for that phase. No development can occur until there is a recorded final handbook for that portion of Kiley Ranch North Planned Development. To date, there have been six phases of this planned development recorded. As the six phases have been reviewed and adopted, the standards and Land Use Map have changed. This tentative handbook reflects the current approved final development plans of the six final handbooks while it also modifies other provisions of the approved tentative handbook. The tentative handbook does not address any development and all development standards and infrastructure will be reviewed with the final handbook. There is no impact to the general fund.

Discussion held regarding the revised school site and neighborhood park.

The Public Hearing was opened. Comment was received as follows:

- Rebricon Design Group representative Derrick Wilson representing the applicant said he agrees with the amendment.
- John Frankovich, representing KM2 and Rising Tide, said amendment of a tentative handbook does not finalize any development and requested the city not get involved in a dispute over easements.
- KM2 Development representative Scott Christie anticipates a final map will be submitted July 20. Phase 6 will be the next step and should be before Council August 8; Phase 1 has already been developed; no timeline for future roadways.
- Sonoma Highlands representative Mark Gunderson requested Council to send the amendment back to staff. Lazy 5 Parkway also services the Sonoma Highlands development and believes findings should be noted regarding the easement, and the terms can be worked out between the parties.

The Public Hearing was closed.

Council Member Lawson requested the City Attorney provide his opinion. Mr. Adams said the easement has nothing to do with the current request by the applicant. Council recommended the developers work together to come to a mutually agreeable solution that will benefit each other and the community and the smaller land owners.

A motion was made by Council Member Bybee, seconded by Council Member Smith, to approve the amendment to the Kiley Ranch North Tentative Planned Development Handbook associated with PCN14038, adopting Findings PDA through PDg and the facts supporting those Findings as set forth in the staff report. Council Members Ratti, Lawson, Smith, Bybee, YES. Council Member Schmitt, ABSTAIN. Motion carried 4-0.

## **12. Closed Door Sessions**

**12.1** None

## **13. Comments**

**13.1 Comments from the Public** (Time: 4:07 p.m.) - None

**13.2 Comments from City Council and City Manager** (Time: 4:07 p.m.)

City Attorney Chet Adams introduced the department's newest attorney, Allison McCormick, who came from the Attorney General's office.

City Manager Driscoll announced an opening on the Enterprise Fund Advisory Committee for one member of the construction industry for a four year term. Applications will be accepted until the close of business on August 26, 2016.

Also, there are five openings on the Arts and Culture Advisory Commission. The openings are for two members with performing arts backgrounds, two members with a visual art background, and one member with a humanities background. The Parks and Recreation Director will assign one, non-voting staff member. The appointments will be for two year terms. Applications will be accepted until the close of business on Friday July 29, 2016.

Persons interested should complete a Community Service Application available from the City Clerk's office or on the city's website at [www.cityofsparks.us](http://www.cityofsparks.us) under City Services, Volunteering Get Involved, and City of Sparks Volunteer Application.

Mayor Martini thanked everyone involved in fighting the fire on the Sparks S hill; it was a cooperative effort including regional fire departments, community services, dispatchers and others.

**14. Adjournment**

Council was adjourned at 4:12 p.m.

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GENO R. MARTINI, Mayor

ATTEST:

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Teresa Gardner, City Clerk

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